



PAKISTAN SCHOOL MUSCAT

PHOTO

Branch: _____

Reg. No. _____ (To be filled in by the Accounts Office)

Subject Group : _____ Admission No: _____

Student's Information

Student's Name*: _____ Gender Male Female

Class in which admission is sought*: _____ Nationality*: _____ Religion*: _____

Date & Place of Birth: _____ Any Specific Medical Problem / Allergy : _____

Passport No*: _____ Passport Expiry*: _____ Electricity Account No. _____

Student Resident Card (Civil No) *: _____ Expiry Date*: _____ Student's Blood Group: _____

Parent's Information

Father's Name*: _____ Qualification: _____ Profession: _____

Residence Card (Civil No)*: _____ Expiry Date*: _____

Mother's Name*: _____ Qualification: _____ Profession: _____

Residence Card (Civil No)*: _____ Expiry Date*: _____

Guardian's name: _____ Profession: _____

Contact Details

Address Residence* (Local) _____

Permanent Address (Home Country) _____

E-mail*: _____

Tel (Res) : _____ Tel (Office) : _____  Father*: _____

 Guardian : _____  Mother*: _____

Emergency Contact Person*: _____ Emergency Tel*: _____

Information about siblings who are studying in school

S #	Reg. No.	Name of Student	Class/Section
1			
2			
3			
4			

* I have read all the rules and regulations laid down in prospectus & I solemnly declare that I will abide by all the rules/regulations of Pakistan School Muscat _____ Branch.

* Details required

RULES AND REGULATIONS

Following rules and regulations of the School, existing or introduced henceforth will have to be adhered strictly, by all:

1. Monthly fees and all other dues have to be paid regularly. After 20th of every month a late fee surcharge of 02/- R.O is payable.
2. If the school fee is not paid for two months, the school will take appropriate action in accordance with the policy.
3. In case of absence from the school, a written application duly signed by the parents should be sent.
4. Continuous absence of a student for a month without any application results in the name being struck off the roll.
5. Students are required to come attired in proper school uniform and neatly done hair.
6. Punctuality has to be maintained at all times. School gates close at 8.00 am sharp.
7. The management has the right to detain a student from the Board examination if he fails to fulfill the requirements of **attendance, academic performance and discipline**. The admission will not be granted again.
8. Admission and tuition fee will not be refunded under any circumstances.
9. School management should be informed immediately in case there is a change in residential address or telephone number.
10. If the yearly tuition fee is paid in one installment, the child will get a **15% discount** on the overall payment.
11. If the tuition fee is paid quarterly, the student will get a **10% discount** on each payment (there are three quarters in one session, four months, four months and three months.).
12. The school has the right to revise fee structure at any time during the session.
13. The parent/s shall serve one month written notice prior to withdrawal of his/her/their ward/s from school getting school leaving certificate.

DECLARATION

- a. All the instructions given above have been read by me. I will adhere to them, failing which, disciplinary action can be imposed by the Academic Council of Pakistan School against my ward, which may lead to his/her withdrawal/ expulsion from the school.
- b. With a view to monitor the **academic performance and discipline** of my ward, it will be my responsibility to see and sign all test / examination results and circulars issued periodically, I shall attend all parent-teacher meetings and visit the school whenever intimated for a meeting.
- c. All the information given in this application form is true and to the best of my knowledge. False statement / signature shall result in rejection or withdrawal of admission from the school.

Date

Parent's Signature

Mobile Number

CHECK LIST (*Documents to be attached with the admission form*)

1. Completely filled signed in Admission form
2. Passport copy of Father & Mother/students/guardian
3. Passport copy of Student /Father & Mother having valid visa
4. Copy of Resident Card of Father & Mother/guardian/student
5. Previous school leaving certificate (for classes from 2nd and above)
6. Four passport size photographs
7. Electric Bill (copy)
8. Immunization Certificate

Note: The admission will be cancelled if the specified documents are not produced within a week.

Recommendation of Admission Committee

The candidate is recommended / not recommended because he/she could/ couldn't perform satisfactorily in the test.
The result is as follows:

English	Math	Science	Urdu
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Remarks: _____

Signature Admission Officer: _____ Signature: (Coordinator) _____

Admission Committee Remarks:

Admitted	Not admitted
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Principal

For office use only

Dated: _____

Admit Master / Miss _____ S/D of _____

Class: _____ Section: _____ House _____

Admission Officer _____

Accountant

Received R.O. _____ Vide Receipt No. _____ Dated: _____

Signature: _____

Admission Slip

(For Class Teacher / Exam Department)

Reg No. _____

Accountant: _____

Admit Master / Miss _____ S/D of _____

Class: _____ Section: _____ House _____

 Father: _____ Email: _____

Subjects Opted: (for Board Classes only)

1, _____

2, _____

3, _____

4, _____

5, _____

6, _____

7, _____

8, _____

Note: Once the subjects are chosen, may not be changed in any of case after one month of admission.

Signature of the student

Signature of the Parent

Name _____

Name _____